

**Crystal View Elementary
Parent Advisory Council Meeting MINUTES
Sept 12, 2018**

Attendees: Karen DeCicco, Sarah Laughton, Erika Russell, , Lori Ball, Rebecca Pacey, Tanya Lajoie, Tiffany Champagne, Kim MacMillan, April Flannagan, Lauren Smith, Candice McLeod, Heather Newton, Stephanie Tomlinson, Nikki Berti, Teresa Marek, Emma Rudolph, Lauren Morhart, Julianne Phelan

Call to Order

Meeting opened at 6:31pm

Introduction of those in attendance, and explanation of SPEAC

Adoption of Agenda

Motion to adopt- April, Rebecca second, agenda adopted.

Old Business:

Recipient of Bursary was paid out – students graduating from high school and going on to secondary school can apply to the PAC for a \$500 bursary. They need to submit what they remember about CV and any teachers that made an impression, etc. Allison Turcott was last year's recipient.

Still need to purchase the fridge for CHOMP. Funding was carried over from last year for this.

Signing authorities: Lauren, Kim and Candice

New Business:

We need volunteers that have their food safe certificate.

It is valid for 5 years. Emma is going to do this, for BBQ nights, etc. Candice has done this as well as Tanya.

Receipts will email Rebecca for reimbursement. (approx. \$50 ea and we need 3-5 people do this for PAC events)

Updates are needed for the PAC section of the CV website, add CHOMP info as well. Lori to send Karen the updates.

Meeting minutes and agendas, update names and positions

(Deep Cove website for reference)

Habitat Conservation Trust Foundation – due Sept 15th. May not have enough time to get this organized for this year.

Rebecca – school supplies: Deep Cove elementary – families pay \$30 for school supplies. \$ is collected at the end of the year. Teachers make a list of what they want, receptionist does the purchase, with the PAC, and supply them with all supplies they need. Supplies carry over to the next year if there are unused items, etc. Things do change from year to year based on the curriculum. The part that might be tricky is that not everyone purchases school supplies, and the PAC chips in money for that. Demographics of schools might be different. The ask might be for \$35 so there is a bit of money left over for those that cannot afford it. Will look into this further.

Principal's report: last week went so smoothly, some new staff, and adding a wonderful dimension to the school. A lot of new EA's. School has a waitlist for K, a few spots in grade 1 and one in Grade 5. Bus challenges for some of the Belmont Park kids (if they cannot get into CV). 249 students in school, room for 4 more. MFRC came into staff meeting to support families from the base, re-unification drill. Tomorrow, a package re: verification forms, release drill forms. They are different for emergency contacts. Release drill form, approved guardian – if catastrophic event. Both forms must be filled out. Our training is on Sept 20th, the bbq. All the students sit with the teachers in front, and parents and any other filmy members sit in the back. Oct 22nd - 1pm till the end of the day. If there is a catastrophic event, hurricane/earthquake – services cannot come to the school – we have to find a way to release students back to parents in a safe way. The drill is to show that we can do that. There is a procedure in place, and what will happen is the kids will be outside on the field, parents stopped at entrance at parking lot next to swings. We stop you, you provide information,

a runner will be sent to collect the child from the field. We want to make sure students are going home safely. There is a secondary location, mill hill parking lot may be the secondary location if needed. Oct 9th teachers will be trained.

A lot of the staff will be doing a pilot for reporting – info will be provided as we go. New curriculum needs a new way to report. Fresh grade will be a main way to record info and pass onto parents. 14 districts in the province have been given a green light to participate and CV is one of them. Learning experience for all, and going to inform practice for the province. Oct 17th is the first parent/teacher meeting. 4 teachers will try and do all reporting through fresh grade. The notion on reporting is that learning is static – i.e learning happens and then is over. However, learning is a process/grows/evolves.

Crystal view app – info will go out tomorrow. Tues Sept 18th is the first official notification will go. CHOMP link is in the app, criminal record check.

Have to send from the dashboard. Can sign up for the teachers' classroom, plus library & music.

No safe arrival. Volunteer based and we do not have volunteers for this.

Boys & Girls club before/after school care – going so well.

Sandbox – and tether ball will be going up. Emergency bin might go onto the cement slabs in the gravel parking lot.

Focus on planning day – have kids look at kindness and community. What does kindness look like? Language: kindness with your heart/hands/words. 13 moons – assembly.

Refocusing on healthy foods. No freezie's this year. Popcorn days are still a go.

Ms.D not here on Wed's.

Vice Principal report – have students apply to be lunch monitors etc, and add in the budget, swimming trip 2x/year.

Librarian – organize the book fair. Oct 10th books arrive and Oct 15th it starts. Cross country – starts Sept 26th at JDF. 2nd meet is Oct 3rd.

Treasurer report – total \$ 34,339.17 total monies raised. Incl chomp and grant, and all PAC fundraising.

\$682 raised from Boston Pizza. Write Crystal view elementary on the receipt and drop into their box.

3 outstanding cheques, have to register with SPEAC and BCC PAC. Gaming account is sitting at \$9161.13.

Gaming account \$ has to be used to specific things (sports/playground equipment/scholarships and bursaries/transportation, performers coming into the school) \$22,484.24 in bank account.

Interested in getting a gaga ball set up and a loose parts shed (John stubbs has it for reference)

Fundraising: 5:30-6 is meet the teacher, 6-6:30 for re-unification info, then 6:30 bbq. Lauren Smith asked Thrifty's for a contribution to the bbq. Burgers – few extra toppings on the burgers this year. (Cheese/lettuce/onions).

Burgers/hotdogs/chips/water – will ask people to bring their water bottles with water in it.

\$5 for burger or hotdog, chips, and one dessert item. (Dessert items may be limited and we could run out, fyi!)

Will put in an order for tables/chairs. No spiritware tables or raffles.

CHOMP site opens Thurs Sept 13th.

Art cards need to be back by Oct 1st. Winter themed cards.

Save around forms – pick 20 merchants and the rest are in an app. Less paper and less stuff to carry around. And its \$20.

Donation contribution letter coming soon if people want to donate money and opt out of some / all fundraising events.

CHOMP – online site is active tomorrow. Calendar at the bottom, with the options. Can order 2 months in advance.

Donate a meal is on there again. (\$5).

Small veggie and fruit bags have been added to panago days and a few others. Paypal fees, please try and order all 2 months at once. Look at the calendar.

Share tables - due to allergies and a temptation to take less healthy items this will likely not happen. It is being considered by the teachers and principal.

Emergency Preparedness – ask for \$5 per student to donate to emergency shelters etc.

Meetings will stay at Wed nights 6:30pm.

There is a PAC board right inside the front doors, on the right hand side. Look there for PAC event updates.